

## Completing a Show Entry Form by Pam Szédelyi

It's Showtime!

Many of us cringe at the thought of completing that show entry form. So many numbers... so many blanks ... so many places to reference needed information. Just one mistake or uncompleted (but required) blank space and our entry could get held up and we might not get into the show!

In an effort to demystify this process for you, we have completed a sample of the entry form that is used for USDF/USEF/RMDS recognized shows. The content that is shown in either red or blue indicates information that **MUST** be completed. The text provided in the yellow boxes gives explanations and definitions that might further assist in completing the form.

The emergency contact on the back side is required to be filled out - entries can be refused if this isn't done. Also - the RMDS entry form is required to be on legal-sized paper to meet the USEF type font standards. So, do not reduce the size of the RMDS entry when you photocopy it – use 8 ½ x 14” paper.

If you are planning on entering several recognized shows during the year, you may complete an RMDS entry with the horse, rider, trainer, and owner sections filled in on the first page before you copy the form. Then, you may complete the name of competition, classes and fees for each show on your copied form, and avoid some writer's cramp!

**DON'T FORGET** - along with the correctly completed entry form, the following items must be included to be considered an acceptable and completed show entry:

- 1) Current Coggins (check the Prize List for how recent it must be),
- 2) Copies of all current rider and horse registrations and memberships: USDF, USEF, and RMDS,
- 3) A personal check or money order for the amount of the total entry and stabling fees.

The entry form for GVDS schooling shows is a simplified version of the entry used for recognized shows. Unnecessary boxes have been eliminated, but the schooling show entry should be completed in the same manner.

If you find you're having trouble or have a question, don't hesitate to call someone and ask. Any one of the GVDS Officers, Show Management, or another member would be more than happy to help.

See you at the shows!

P.S. Including a note to the Show Secretary with your entry indicating that you would be willing to volunteer around your ride times makes you a very cherished member and participant!